

FNS50217 Diploma of Accounting – UNIT CHOOSER FORM

[Full qualification = 6 Pre-requisites + 6 Core Units + 5 Elective Units]

Trainee Name: _____

Date: _____

PRE-REQUISITE UNITS Each of the 6 Pre-requisite units below are required to be completed, or proof of prior completion held, in order to pursue the Diploma of Accounting units. Please tick each Pre-requisite.	RPL or Credit Transfer (CT) or Study Unit - please tick your preference		
FNSACC311 Process financial transactions and extract interim reports *1	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC312 Administer subsidiary accounts and ledgers	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC408 Work effectively in the accounting and bookkeeping industry	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC416 Set up and operate a computerised accounting system	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSTPB401 Complete business activity and instalment activity statements *2	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSTPB402 Establish and maintain payroll systems *2	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>

CORE UNITS In addition to above Pre-requisites, each of the 6 Core units below + 5 Elective units must be completed to gain the full qualification. Please tick each Core unit.	RPL or Credit Transfer (CT) or Study Unit - please tick your preference		
FNSACC511 Provide financial and business performance information	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC512 Prepare tax documentation for individuals 1	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC513 Manage budgets and forecasts	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC514 Prepare financial reports for corporate entities	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC516 Implement and maintain internal control procedures	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC517 Provide management accounting information	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>

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ELECTIVE UNITS Please tick 5 Elective units below or include codes/names of units already held in the table below.	RPL or Credit Transfer (CT) or Study Unit - please tick your preference		
BSBFIA401 Prepare financial reports * ¹	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
BSBITU402 Develop and use complex spreadsheets	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
BSBLDR402 Lead effective workplace relationships	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC408 Work effectively in the accounting and bookkeeping industry	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
FNSACC505 Establish and maintain accounting information systems	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	Study Unit <input type="checkbox"/>
If you have already completed alternative Elective units through RPL, Credit Transfer or Study, please write/type those units below, include your Statement or Transcript in your email to us, and we will determine their eligibility for recognition towards this qualification.			
	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	
	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	
	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	
	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	
	RPL <input type="checkbox"/>	CT <input type="checkbox"/>	

*¹ BSBFIA401 and FNSACC301 are compulsory units as they are prerequisites to the Core unit FNSACC514.

*² FNSTPB401 and FNSTPB402 supersede but are equivalent to FNSBKG404 and FNSBKG405 – these two units are required to meet TPB (Tax Practitioners Board) requirements for BAS Agent registration.